

ECLIPSE

Electronic Commercial Licensing, Inspection and Permit Services Enterprise

eCLIPSE brings the power of access. L+I's new easy-to-use online portal allows for more swift and efficient management of your license and permitting needs, freeing up valuable time to focus on your business.

eCLIPSE represents just one of the ways that L+I and The City of Philadelphia are continuously working to be more technologically efficient and transparent, while keeping the City safe and prospering.

L + I
Mission
& Vision

The Department of Licenses and Inspections strives to be the nation's leading code enforcement agency by exercising the highest level of integrity in our interpretation and application of the city's building, maintenance and safety codes. We support investment growth and development by delivering outstanding customer service to businesses and citizens that make Philadelphia their destination of choice.

L+I envisions a city that facilitates development through standardized practices for business creation, property maintenance, and construction activities. Our ideal approach is one that is proactive, collaborative, and replicable, in which citizens partner with city officials to improve their quality of life and that of their neighbors.



Municipal Services Building ■ Concourse Level
1401 JFK Boulevard ■ Philadelphia, PA 19102

YOUR
BUSINESS
LICENSE
IS JUST
A CLICK
AWAY

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phila.gov/LI
your online power tool

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STEP BY STEP GUIDE

BUSINESS LICENSES
ONLINE AND EASY



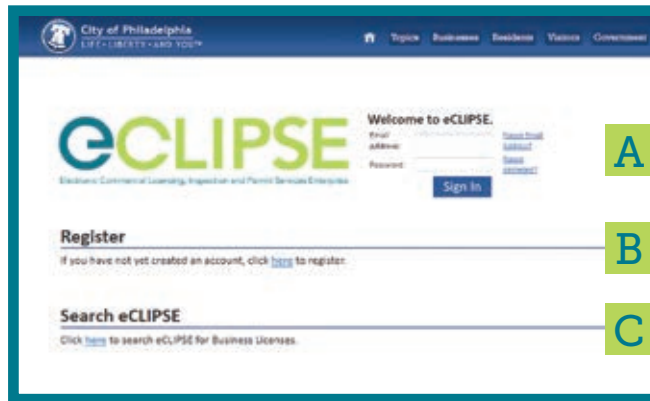
L+I | LICENSES + INSPECTIONS
CITY OF PHILADELPHIA

Register your business eCLIPSE account or search existing projects at phila.gov/li

Welcome to eCLIPSE

Here Is What You Can Expect

- 1 No more time wasted traveling to MSB to physically file applications.
- 2 Applications remain "live" for easy access, completion and submittal.
- 3 Streamlines the review process, reducing the overall turnaround time.



Getting Started: Register or Sign In

Just go to www.phila.gov/li and select the eCLIPSE tab.

- A** Already registered users can simply sign in with their email and password.
- B** New users can get access by clicking on the link in the "Register" section.

Once You're Registered

We make the process secure and simple with clear explanations of each step and option available.

- Personalized Security Questions get you back into the system if you lose or forget your password.
- You can quickly link contractors to an account to access current activities.



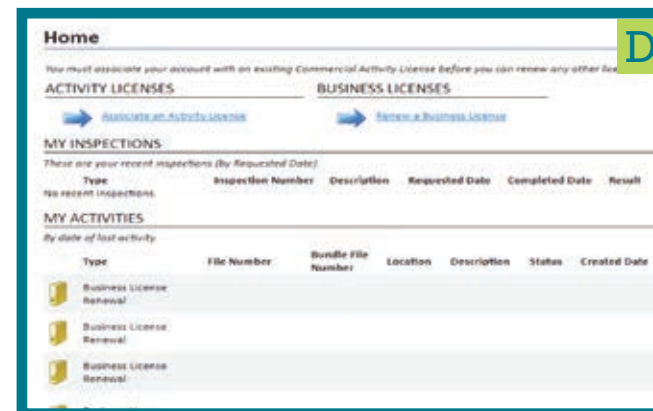
Searching Made Easy

You can search right from the Registration Page, whether you've registered or not.

- C** On the registration screen under **Search**, access a variety of quick search options.

Your Personal Dashboard

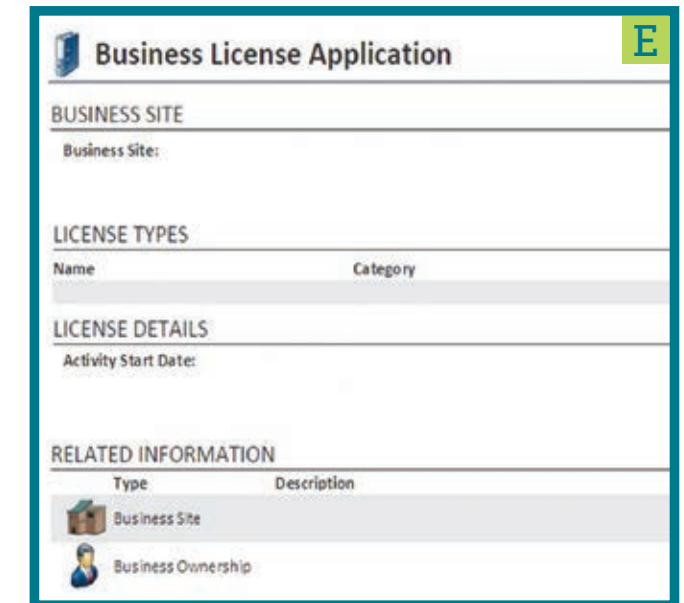
- D** Once registered, you can manage all current projects from one location. Just sign in and go.
 - Access quick links to start a new Business License, amend or renew an existing one, or make payments.
 - View Outstanding Inspections: when completed or what result has occurred.
 - View applications that have been reviewed, or are pending review.



Renewing or Applying For Your License

- E** The online application is easy and effective.

- Streamlined and informative, with drop-down menus, searchable fields and helpful tips.
- Adheres to all City requirements to ensure proper submittals. Gets your information to the City quickly. Ensures your ongoing compliance.
- NOT SURE what kind of license you need? Our questionnaire will guide you through the process.



Still Have Questions?

For one-on-one eCLIPSE account set up and training: Visit us M-F, 9a-5p at the Municipal Services Building, Concourse Level (1401 JFK Blvd.)

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