CITY OF PHILADELPHIA
DEPARTMENT OF LICENSES AND INSPECTIONS
APPLICATION FOR OPERATIONS PERMIT

TEMPORARY TENT PERMIT
FEE: $100.00 - PER TENT - (INCLUDES LAWFUL OCCUPANCY SIGN), $200.00 - WEEKEND OR AFTER-HOURS SET-UP (AFTER 4:00PM)

I. GENERAL INFORMATION

PROJECT ADDRESS
PERMIT NO.

PRINCIPAL OCCUPANCY / BUSINESS NAME / EVENT NAME

PROPERTY OWNER
OWNER'S ADDRESS

INSTALLER'S BUSINESS NAME
INSTALLER'S BUSINESS ADDRESS

APPLICANT
SITE CONTACT NAME
CONTACT E-MAIL ADDRESS

DAYTIME PHONE NUMBER
EVENING PHONE NUMBER
FAX NUMBER

INSTALLER'S BUSINESS LICENSE NO.
HANSEN I.D. NO.
HANSEN CONTACT NO.

II. TENT INFORMATION

IS THIS ACCESSORY TO A BAR OR NIGHTCLUB USE?  □ YES  □ NO

NOTE: A LAWFUL OCCUPANCY SIGN IS REQUIRED FOR 50 OR MORE PEOPLE & ALL ASSEMBLY USE TENTS 750 SQ FT AND ABOVE

<table>
<thead>
<tr>
<th>SIZE OF TENT</th>
<th>NO OF TENTS</th>
<th>SEATING ARRANGEMENT:</th>
<th>LAWFUL OCCUPANCY REQUIRED?</th>
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<td>TABLES &amp; CHAIRS</td>
<td>[ ] YES</td>
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<tr>
<td></td>
<td></td>
<td>CHAIRS ONLY</td>
<td>[ ] YES</td>
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<td></td>
<td></td>
<td>STANDING</td>
<td>[ ] YES</td>
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<td>EXHIBIT</td>
<td>[ ] YES</td>
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<td>COOK TENT</td>
<td>[ ] YES</td>
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III. TENT INSTALLATION & USE INFORMATION

DATE ERRECTED
DATE OF EVENT
DATE REMOVED
DAY USE / NIGHT USE / BOTH?
ELECTRICAL PERMIT NO. - FOR GENERATOR USE

IV. PAYMENT CALCULATOR

TOTAL NUMBER OF TENTS ERECTED        X $100.00 =   
SUB-TOTAL =
WEEKEND / AFTER-HOURS INSPECTION FEE (IF APPLICABLE) = $200.00
TOTAL =

V. APPLICATION REQUIREMENTS

NOTE: APPLICATIONS FILED LESS THAN 72HRS PRIOR TO EVENT MAY BE IMPOSED AN ADDITIONAL PROCESSING FEE.

**PLEASE ATTACH THE FOLLOWING**

- SITE DRAWING OR MAP SHOWING TENT LOCATION AND STREET NAMES
- FLAME RETARDANT CERTIFICATE - MUST MEET NFPA 701 STANDARDS
- APPROVALS FROM STREETS & POLICE DEPARTMENTS WHEN STREET CLOSER IS REQUIRED FOR AN EVENT DEPARTMENTAL (FAIRMONT PARK, RECREATION, PUBLIC PROPERTY) APPROVAL FOR PUBLIC AREAS

PLEASE READ THE FOLLOWING SECTION AND SIGN WHERE INDICATED

ELECTRICAL PERMIT REQUIRED, UNLESS POWER IS PROVIDED THROUGH EXISTING GROUND FAULT PROTECTED RECEPTACLES AND POWER CORDS ARE PROPERLY RATED. ELECTRICAL PERMIT MUST BE SECURED PRIOR TO THE REQUIRED INSPECTION.

AN OPERATIONS PERMIT IS NOT REQUIRED FOR THE FOLLOWING:

- TENTS 200 SQ. FT. AND UNDER
- TENTS OR CANOPIES OPEN ON ALL SIDES UP TO 400 SQ. FT. WITH A MINIMUM 12" CLEARANCE TO STRUCTURES OR OTHER TENTS.

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief.

SIGNATURE OF APPLICANT: __________________________ DATE: __________________________

PLEASE RETURN THE COMPLETED APPLICATION TO

DEPARTMENT OF LICENSES AND INSPECTIONS
PERMIT SERVICES DIVISION
1401 JOHN F KENNEDY BLVD., CONCOURSE LEVEL
PHILADELPHIA, PA 19102