

# CHAPTER 9 FEES

## SECTION A-901 GENERAL

**A-901.1 Reference:** All permits, licenses, certificates and services established by the technical codes for which the City has established a fee, shall be subject to such fee as set forth in this chapter.

**A-901.2 Pre-requisite:** An application shall not be accepted, a permit, license or certificate shall not be issued, nor a listed service performed until the designated fees have been paid.

**A-901.3 Multiple fees:** The payment of the fee for a particular permit, license or service shall not relieve the permit holder, license holder or applicant from the payment of fees that are prescribed for other permits, licenses and services associated with the project or premises.

**A-901.4 Frequency:** License fees are annual with the license year as determined by the Department and permit fees are per occasion unless indicated otherwise. Service and miscellaneous fees are as stated.

**A-901.5 Refund of permit fees:** Where the work authorized by a permit is not commenced, a request for refund of the permit fee shall be accepted on forms provided by the Department within one year from the date of permit issuance. An approved refund shall not exceed 50 percent of the permit fee minus any non-refundable filing fee prescribed by this chapter.

**A-901.6 Fee Basis:** Permit and occupancy fees shall be calculated separately for each property.

**A-901.7 Filing fees:** The Department is authorized to require a non-refundable filing fee to be charged upon application for permits. The amount of the fees shall be determined by regulations of the Department. Such filing fees shall be applied as a credit to the appropriate permit fee.

**A-901.7(R) Filing Fees:**<sup>14</sup> In accordance with §A-901.7, the following non-refundable fees are established for filing permit applications with the Department.

For Building Permit Applications:

R-3 occupancies .....	\$25.00
All other occupancies .....	\$100.00

For Zoning Permit Applications:

Single family dwellings .....	\$25.00
All other occupancies or uses .....	\$100.00

For Electrical Permit Applications:

R-3 occupancies .....	\$25.00
All other occupancies .....	\$100.00

For Plumbing Permit Applications:

R-3 occupancies .....	\$25.00
All other occupancies .....	\$100.00

**A-901.8 Rough-in permits:** The Department is authorized to issue permits for the rough-in of various utility systems, service systems and other building systems or elements as authorized by the Department from time to time, where such work is applied for in advance of the application for the complete system or element installation. Each type of system or element shall be applied for separately and shall require a permit fee of \$125.00.

**A-901.9 Annual permits:** Where annual permits are issued pursuant to Section A-302.7, the fee shall be \$1250.00 per annum, payable on a schedule established by the Department.

**A-901.10 Accelerated plan review:**<sup>15</sup> The department is authorized to provide accelerated review of plans associated with the issuance of any permit required under Title 4 or 14 of this Code. The fee for this service shall be in addition to any permit fee set forth in this Chapter. The fee shall be paid at the time an accelerated review is

requested, and is not refundable. The fees for accelerated reviews shall be established by the department by regulation and published in appropriate schedules.

**A-901.10(R) Accelerated Plan Review Fees:** In accordance with §A-901.10, the following fees are established for accelerated plan reviews conducted by department personnel:

For Building Plan Reviews.....	Minimum \$540.00 for up to 4 hours + \$135.00 per hour for each additional hour
For Zoning Plan Reviews .....	Minimum \$420.00 for up to 4 hours + \$135.00 per hour for each additional hour
For Electrical Plan Reviews.....	Minimum \$540.00 for up to 4 hours + \$135.00 per hour for each additional hour

**A-901.11 Administrative fees:**<sup>16</sup> For items that require the Department to perform administratively, the fee schedule is listed below:

For amending or transferring permits.....	\$50.00
For review of building plans and Department records more than one year old .....	\$50.00
For copies of licenses, permits and certificates.....	\$15.00
For replacement of a photo ID license, certificate or permit.....	\$25.00
For processing a permit extension request .....	\$50.00
Exception: Owner occupied one-family dwellings.....	No Fee
For processing a permit reinstatement request.....	\$50.00
Exception: Owner occupied one-family dwellings.....	No fee
For the review of a zoning archive file .....	\$50.00
For the first twelve pages of copies made from the contents of one zoning record .....	No fee
For each additional page copied from a zoning record .....	\$1.00
For the electronic storage of building plans for future retrieval.....	\$4.00 per page

**A-901.12 Inspection fee:**<sup>17</sup> The Department is authorized to charge inspection fees in accordance with Sections A-901.12.1 and A-901.12.3.

**A-901.12.1 Reinspection fee:**<sup>18</sup> The Department is authorized to charge a reinspection fee of \$75.00 for each additional inspection that is required as a result of the need to re-schedule a scheduled inspection for one or more of the following reasons, and the Department shall have the discretion to require that such fee be paid in advance of any reinspection:

1. The work is not constructed in accordance with the applicable code;
2. The work is not ready for inspection;
3. Access to the work to be inspected is not provided.

**A-901.12.2 Code violation reinspection fee:**<sup>19</sup> When, upon reinspection, the Department determines that work or a condition previously found not in compliance with a provision of the technical codes or regulations promulgated thereunder continues not to be in compliance, the Department is authorized to charge a further reinspection fee for all second and subsequent reinspections, as follows:

Second reinspection.....	\$75.00
Third reinspection.....	\$150.00
Fourth and subsequent reinspections.....	\$300.00

**A-901.12.2.1 License or permit suspension:**<sup>20</sup> In addition to other penalties provided for in this code, any person who fails to remit the required reinspection fee to the Department when requested, shall have his or her

license or permit to conduct the business activity or operation suspended, and the business activity or operation shall cease until the payment of fees owed has been received by the Department.

**A-901.12.3 Overtime fee:**<sup>21</sup> An overtime fee of \$50.00 per hour, with a minimum charge of four hours, shall be charged to any person requesting an inspection at any time other than normal working inspection hours.

**A-901.13 Work without or in excess of a permit:** In addition to the permit fee, an inspection fee equal to the permit fee shall be imposed when work has commenced without first obtaining the required permit(s).

**A-901.14 Contract submission:** The Department is authorized to require the applicant to submit a copy of the original executed contract(s) to validate the declared scope and/or value of construction. Such copy shall be submitted prior to the issuance of the permit or prior to issuance of the Certificate of Occupancy or Certificate of Approval, at the Department’s option.

**SECTION A-902 BUILDING, FUEL GAS AND MECHANICAL CODE FEES**

**A-902.1 General:** Fees for permits, approvals, appeals, certificates and administrative services related to activity regulated by the Building, Fuel Gas and Mechanical Codes shall be as set forth in this section.

**A-902.2 Construction:** Permit fees for new construction, additions, alterations demolition, occupancy and repairs shall be as set forth in Section A-902.2.1, except as otherwise specified in Sections A-902.2.2 through A-902.2.10.

A State fee of \$4.00 shall be added to each permit fee set forth in Sections A-902.2.1 through A-902.2.10. The total fee assessed for the permit will be collected by the city. The city will transmit the State fee to the State Treasury as required.<sup>22</sup>

**A-902.2.1 Constructed area:** The permit fee for new construction, additions, alterations and repairs shall be based on the constructed area as follows:

For new construction and additions:

- 500 square feet or less..... \$100.00
- Greater than 500 square feet ..... \$100.00 plus \$50.00 for each additional 100 square feet or fraction thereof

**Exceptions:**

1. For Group R-3 and U Occupancies
  - 500 square feet or less ..... \$25.00
  - Greater than 500 square feet..... \$25.00 plus \$40.00 for each additional 100 square feet or fraction thereof
2. For Manufactured and Industrialized Housing pursuant to the Manufactured Housing Construction and Safety Standards Authorization Act, Act 192 of 1982, P.L. 676 (35 P.S. §§ 1656.1 – 1656.9) and the Industrialized Housing Act, Act 70 of 1972, P.L. 286 (35 P.S. §§ 1651.1 – 1651.12) respectively, the building permit fee shall be \$50.00 per transported unit in addition to the fees for any work to be done on site as specified elsewhere in this Chapter.

For alterations and repairs:

- 500 square feet or less..... \$100.00
- Greater than 500 square feet ..... \$100.00 plus \$38.00 for each additional 100 square feet or fraction thereof

**Exception:** For alterations and repairs, the permit fee shall, at the applicant’s selection, be based upon 2% of the contract value for construction regulated by the Building, Fuel Gas and Mechanical Codes, when such value is substantiated by the submission of a valid contract. The fee so calculated shall not be less than \$100.00.

**A-902.2.2 Demolition:** Fees for permits for demolition shall be \$10.00 per 100 square feet or fraction thereof, but shall not exceed \$25,000. Where the permit application includes the erection of a new structure at the same site, no demolition fee shall be required.

**A-902.2.3 Fast form:** For work included in the Fast Form Building Permit procedure, the fees shall be as set forth in Sections A-902.2.3.1 through A-902.2.3.10.

**Exception:** The fee for each of the following for a property in Group R-3 occupancy shall be \$25.00 per dwelling unit.

- A-902.2.3.1 For exterior wall covering:**
  - 4000 square feet or less..... \$50.00
  - More than 4000 square feet..... \$3.00 per 100 square feet
- A-902.2.3.2 For replacement of roof covering:**
  - 4000 square feet or less..... \$50.00
  - More than 4000 square feet..... \$3.00 per 100 square feet
- A-902.2.3.3 For replacement of windows and doors:**
  - 20 openings or less..... \$50.00
  - More than 20 openings..... \$3.00 per opening
- A-902.2.3.4 For replacement of a porch floor having a maximum area of:**
  - 200 square feet..... \$50.00
- A-902.2.3.5 For relocation of fire sprinklers:**
  - 20 sprinklers or less ..... \$50.00
  - More than 20 sprinklers ..... \$3.00 per sprinkler
- A-902.2.3.6 For relocation of HVAC diffusers or registers with flexible connectors:**
  - 20 units or less ..... \$50.00
  - More than a 20 units ..... \$3.00 per unit
- A-902.2.3.7 For warm air heating apparatus**
  - Each unit..... \$50.00
- A-902.2.3.8 For demolition of non-bearing partitions:**
  - In space of 4,000 square feet or less ..... \$50.00
  - In space more than 4000 square feet..... \$3.00 per 100 square feet
- A-902.2.3.9 For the installation of roll-down security gates:**
  - For each gate..... \$50.00
- A-902.2.3.10 For the installation of ductwork within a single tenant space and the capacity of the equipment is equal to or less than 2000 cfm:**
  - For each installation..... \$50.00

**A-902.2.4 Foundation-only permits:** A building permit fee of \$100.00 shall be paid prior to the issuance of a permit for the installation of foundations.

**A-902.2.5 Miscellaneous items:** Fees for miscellaneous items shall be as listed below:

**Exception:** The fee for each of the following for a property in Group R-3 occupancy shall be \$25.00 per dwelling unit.

- Antennas – Roof- or ground-mounted (each)..... \$100.00
- Canopies (each)..... \$100.00
- Commercial cooking extinguishing systems (each)..... \$100.00

Commercial cooking exhaust systems and related components (per hood) .....	\$100.00
Fence walls (each) – Concrete and masonry .....	\$100.00
Fences (each) – Non-masonry, exceeding 6 feet high .....	\$100.00
Fireplaces—Masonry and factory built (each) .....	\$100.00
Harbor structures without building (each).....	\$500.00
Marquees (each) .....	\$200.00
Outdoor decks (each).....	\$100.00
Ramps (each).....	\$100.00
Retaining walls more than two feet above the lower ground level.....	\$100.00
Sidewalk and shelter platforms (each).....	\$100.00
Signs:	
Accessory.....	\$100.00
Outdoor advertising devices .....	\$250.00
Swimming pools (each) .....	\$100.00

**A-902.2.6 Fire Suppression Equipment:** For the installation or alteration of fire suppression systems, except for commercial cooking extinguishing systems, the fee shall be as follows:

For each sprinkler head or suppression nozzle .....	\$10.00
For the installation of a backflow prevention device on a fire suppression system (where presented as a separate permit).....	\$100.00
For each standpipe riser (per floor) .....	\$50.00
For each yard hydrant.....	\$50.00
For each fire pump.....	\$250.00

**A-902.2.7 Heating, Ventilating and Air Conditioning (HVAC) Systems:** For the installation of ductwork the fee shall be \$10.00 for each register or diffuser served by the ductwork.

**A-902.2.8 Fast Track Permits:** For the review of documents submitted under the Fast Track Residential Reconstruction Program, a processing fee of \$200.00 shall be added to the building permit fee.

**A-902.2.9 Pre-paid Permits:** The Department is authorized to print application blanks which shall be sold to licensed contractors in the amount of \$25.00 and \$100.00 each. Such applications, when completed by the contractor, shall be accepted for specific types of work as determined by the Department.

**A-902.2.10 Undetermined items:** For items of construction or alteration that are not included in Sections A-902.2.1 through A-902.2.9, the fee shall be two-percent of the total value of construction, but not less than \$50.00.

**A-902.3 Construction value:** The total value of the construction, when required on permit applications and when used to determine fees, shall include the value of all material, labor, engineering and/or architectural fees, and the overhead and profit cost inherent in the contract, whether or not any such items are provided at no cost.

**A-902.4 Approval fee schedule:** For items submitted to the Department for approval, the fees shall be as set forth in Sections A-902.4.1 through A-902.4.5.

**A-902.4.1 Preliminary review:** For the examination of each set of preliminary drawings, specifications and computations:

Tenant spaces, individual floors, or buildings equal to or less than three stories .....	\$300.00
Each additional story.....	\$50.00

**A-902.4.2 New methods and/or materials of construction:** For each application for approval of construction material or technique: \$500.00 for the initial application and \$150.00 dollars for each subsequent year where recurring information is required to be reviewed by the Department.

**A-902.4.3 Duplicate set of construction drawings:** For the approval of a duplicate set of construction drawings, subsequent to issuance of the building permit, a fee of \$10.00 per sheet shall be paid. The minimum fee for such an approval is \$50.00.

**A-902.4.4 Approval of revised drawings:** For the review of revised drawings subsequent to issuance of the building permit, a fee of ten \$10.00 per sheet shall be paid. The fee shall be based on the total number of sheets contained on one of the three sets of revised drawings submitted for review. The minimum fee for such approval is \$50.00.

**Exception:** There will be no charge for the review of revised drawings submitted for existing owner occupied Group R-3 one- or two-family dwellings, including those that contain a Family Day Care Home.

**A-902.5 Appeals:** For an appeal to the Board of Building Standards to request a variance, the fee schedule is as follows:

**Note:** For the purpose of calculating the fee for an appeal to the Board of Building Standards, a story shall be any level of floor area either at, above or below grade.

For Group R-3, one- or two-family dwellings,  
including those that contain a Family Day Care Home:..... \$50.00

For occupancy Groups other than R-3, the fee schedule is based on the building area affected by the refusal, as follows:

Less than five stories in height and less than 30,000 square feet aggregate floor area..... \$100.00

Five or more stories in height or more than 30,000 square feet aggregate floor area..... \$500.00

For special hearings before the Board of Building Standards ..... \$1,500.00

**A-902.6 Certificate fee schedule:** For items where the Department issues certifications, the fees shall be as set forth in Section A-902.6.1 through A-902.6.5. These fees shall be paid at the time of filing the application.

**A-902.6.1 Certificate of Occupancy:** For the issuance of a Certificate of Occupancy, the fee schedule is as follows:

As part of the Building Permit..... No Fee

Application for a "Certificate of Occupancy" only..... \$100.00

Application for a "Temporary Certificate of Occupancy":..... \$250.00

**A-902.6.2 Flood plain location certificate:** For the written certification of the location of a property in reference to flood prone areas, the fee shall be \$50.00.

**A-902.6.3 Floor load certificates:** The fee for the examination of computations to verify maximum live loads specified in floor live load certificates shall be \$100.00 for four stories or less plus \$50.00 for each additional story.

**A-902.6.4 Special inspector certificate:** For the approval and listing of individuals who are retained by the ownership of property to perform inspections in accordance with the provisions of Section B-1705.0 of the Building Code (Special Inspections) the fee schedule is as follows:

For each original application for listing..... \$25.00

For each certificate of approval issued ..... \* \$25.00

For each annual renewal ..... \* \$25.00

For each delinquent annual renewal ..... \$50.00

\* Required for each category in which an inspector is approved to perform a special inspection (concrete, masonry, steel, pile driving, smoke management, etc.).

**A-902.6.5 Lawful occupancy sign:** For the review of plans for the initial issue of Lawful Occupancy signs when not part of plan review for building permit and/or Certificate of Occupancy, the fee shall be \$100 per building.

**SECTION A-903 ELECTRICAL CODE FEES**

**A-903.1 General:** Fees for permits and licenses related to activity regulated by the Electrical Code shall be as set forth in this section.

A State fee of \$4.00 shall be added to the permit fees set forth in Section A-903.2. The total fee assessed for the permit will be collected by the city. The city will transmit the State fee to the State Treasury as required.<sup>23</sup>

**A-903.2 Electrical permit fees:** The permit fee for electrical work shall be \$25.00 for each \$1,000.00 or fraction thereof of estimated electrical construction costs. The minimum fee shall be \$25.00. The maximum fee shall be \$7,500.00. The construction costs shall be determined by inclusion of the following:

1. All electrical equipment, conductors, conduit, etc.,
2. All material,
3. All labor,
4. Overhead and profit.

**A-903.2.1 Pre-paid permits:**<sup>24</sup> The Department is authorized to print application blanks which shall be sold to licensed electrical contractors in the amount of \$27.00 and \$52.00 each, including the required State fee. Such completed applications shall be accepted by the Department for specific types of alteration projects to be determined by the Department.

**A-903.3 Electrical inspection agency license:** The license fee for an electrical inspection agency shall be \$1,500.00 for the first year and \$1,000.00 for each subsequent year, payable annually.

**A-903.4 Electrical inspector license:** The fees for obtaining and renewing a license as an electrical inspector shall be as follows:

1. Application:..... \$50.00
2. Initial license and annual renewals: ..... \$100.00

**A-903.5 Electrical contractor license:** The fees for obtaining and renewing a license as an electrical contractor shall be as follows:

1. Application:..... \$50.00
2. Initial license and annual renewals..... \$100.00

The application fees are in addition to any fees charged by an agency which the Department authorizes to administer the examination.

**SECTION A-904 FIRE CODE FEES**

**A-904.1 General:** Fees for permits, licenses, appeals and services related to activity regulated by the Fire Code shall be as set forth in this section.

**A-904.2 Operational permit:** The fee for an Operational Permit shall be based on the number of operations listed in Section F-105.6 of the Fire Code per property as follows:

- Family Child Day Care Home ..... \$50.00
- All other occupancies:
  - From one to three operations ..... \$75.00
  - From four to six operations ..... \$150.00
  - More than six operations ..... \$225.00

**A-904.3 Assisted operation permit:** The fee for an Assisted Operation Permit shall be \$300.00 per item as follows:

1. Transportation of Explosives, 1000 pounds (454 kg) or more — per movement

2. Fireworks Display — Per event, provided that where a single show has a series of performance dates in a theater, sports arena or similar venue, such series of dates shall be considered one event for the purposes of the Assisted Operation Permit, provided there is no change from the approved fireworks or pyrotechnic displays.

**A-904.4 Trade license:** The annual fee for a Trade or Practice License shall be \$75.00 for a Category I license and \$200.00 for a Category II license as follows:

	<u>Category</u>
1. Fire Suppression Systems Contracting.....	II
2. Fire Alarm Systems Inspector.....	II
3. Welding or Cutting .....	I
4. Transporter of Explosives.....	I
5. Use of Explosives .....	I
6. Tank Installation and Repair.....	I
7. Oil Burner Installation and Repair.....	I
8. Flammable and Combustible Liquid Tank and Equipment Tester.....	I

**A-904.5 Trade license application:** The fee for a Trade or Practice License application and examination shall be \$50.00 for the first examination and \$25.00 for each subsequent examination for the following:

1. Tank Installation and Repair
2. Oil Burner Installation and Repair

**A-904.6 Miscellaneous fees:** The fees for services established by, or related to enforcement of the Fire Code shall be as follows:

1. Variance Appeal to the Board of Safety and Fire Prevention .....\$100.00 per building
2. Lawful Occupancy Sign..... \$20.00 for replacement of a lost or damaged sign  
(See A-902.6.5 for initial use)
3. High-Rise Building Inspection Fee..... \$0.01 per square foot per year
4. Regulated Facility Hazardous Chemical Fee.....\$75.00 per Chemical per year
5. Emergency Planning Fee ..... \$100.00 per year

**SECTION A-905 PLUMBING CODE FEES**

**A-905.1 General:** Fees for permits and licenses related to activity regulated by the Plumbing Code shall be as set forth in this section.

**A-905.2 Fixture defined:** For the purposes of this section, the term "fixture" shall mean:

1. Any receptacle, attached to the house drainage system directly or indirectly for receiving drainage from inside or outside of the building; and
2. Any connection provided for making a future adjustment for such receptacle; and
3. Each privy well; and
4. Each drainage well; and
5. Each sewage disposal plant.

**A-905.2.1 Laundry trays:** Laundry trays, whether of one or more compartments, shall be considered as one fixture.

**A-905.3 Plumbing permit fees:** The permit fee for plumbing work shall be as specified in Sections A-905.3.1 through A-905.3.4.



A State fee of \$4.00 shall be added to the permit fees set forth in Sections A-905.3.1 through A-905.3.4. The total fee assessed for the permit will be collected by the city. The city will transmit the State fee to the State Treasury as required.<sup>25</sup>

**A-905.3.1 New buildings:** The permit fee for construction of plumbing in new buildings or additions shall be \$180.00 for the first seven fixtures and \$18.00 for each additional fixture, including drainage and water piping.

**A-905.3.2 Existing buildings:** The permit fee for construction or reconstruction of plumbing in existing buildings shall be \$50.00 for the first seven fixtures and \$20.00 for each additional fixture.

**A-905.3.3 Existing fixtures:** The permit fee for installation of piping to existing fixtures shall be \$50.00 for the first seven fixtures. For each additional fixture, the fee shall be \$5.00 per water line and \$10.00 per waste line.

**A-905.3.4 Water distribution:** The permit fee for the installation of water distribution pipe from the curb stop or wells to the interior of the building shall be as follows:

1. 3/4-inch to 1-1/2 inch pipe ..... \$75.00
2. 2 and 3-inch pipe ..... \$95.00
3. 4-inch and larger pipe..... \$125.00

**A-905.4 Pre-paid permits:**<sup>26</sup> The Department is authorized to print application blanks which shall be sold to registered Master Plumbers for the sum of \$27.00, \$52.00 or \$77.00 each. Such completed applications shall be accepted by the Department for replacements and installations as payment of the fees herein provided. The purchase of a \$27.00 permit shall allow for the replacement of a lateral and house trap in an existing one family dwelling. The purchase of a \$52.00 permit shall allow the installation or replacement of a lateral, house trap, house drain, stack, area drain, rainwater conductor and waste lines up to 7 fixtures in existing one-family dwellings. The purchase of a \$77.00 permit shall allow the installation, repair or replacement of water distribution pipe 3/4" or less, together with the additional installation, repair or replacement of a lateral up to 6" provided the required street opening and footway permits are obtained.

**SECTION A-906 PROPERTY MAINTENANCE CODE FEES**

**A-906.1 General:** Fees for licenses related to activity regulated by the Property Maintenance Code shall be as set forth in this section.

**A-906.2 Housing Inspection license:** The annual license fee to operate any residential dwelling for rental or lodging purposes, including but not limited to any one-family, two-family or multiple dwelling or any rooming house, shall be \$30.00 for each dwelling or rooming unit with a maximum annual fee of \$12,000 per dwelling.

**A-906.2.1 Owner unit exemption:** For one- and two-family dwellings, the \$30.00 license fee is waived for a dwelling unit occupied by an owner listed on the title deed to the property.

**A-906.2.2 Agency fee:** The maximum annual aggregate fee paid by an agency or authority in the business of providing low cost or public housing shall be \$250,000.00.

**A-906.3 Vacant property license:** The annual license fee to own a vacant lot, vacant building or vacant wharf, pier or dock shall be \$30.00 per vacant lot and \$30.00 per vacant structure.

**A-906.4 Removal of exemption:** The license for the proper number of units shall be obtained and the related fee paid not later than ten days following the vacating by an owner of a unit exempted by Section A-906.2.1.

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