CITY OF PHILADELPHIA • **DEPARTMENT OF LICENSES AND INSPECTIONS**

LICENSE APPLICATION
OUTDOOR ADVERTISING

Follow Instructions listed on Instruction Sheet
For further information call (215) 686-8686

WHEN COMPLETED, MAIL TO:

DEPARTMENT OF LICENSES AND INSPECTIONS
CUSTOMER CARE UNIT, PUBLIC SERVICE CONCOURSE
1401 JOHN F. KENNEDY BOULEVARD
PHILADELPHIA, PA 19102-1687

USE A SINGLE CHECK OR MONEY ORDER FOR ALL FEES,
PAYABLE TO "CITY OF PHILADELPHIA"

1. NAME OF COMPANY			
2. LOCATION OF LICENSED ACTIVITY	CITY	STATE	ZIP CODE
3. BILLING ADDRESS	CITY	STATE	ZIP CODE
4. DAYTIME TELEPHONE NUMBER	EVENING TELEPHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
5. PHILADELPHIA BUSINESS INCOME AND RECEIPTS TAX NUMBER		6. PHILADELPHIA COMMERCIAL ACTIVITY LICENSE NUMBER	

7. LICENSE TYPE	LIC. FEE	LIC. CODE	EXPIRATION DATE	LICENSE NUMBER
☐ OUTDOOR ADVERTISING BUSINESS LICENSE	$ 150.00	3703	MARCH 31	
☐ OUTDOOR ADVERTISING SIGN FACE	$ 650.00 per sign face	3708	MARCH 31	
☐ COMMERCIAL ACTIVITY LICENSE	$ 300.00	3702	PERMANENT	

TOTAL FEES.....$ _____

☐ BOND ATTACHMENTS ☐ OUTDOOR ADVERTISING BUSINESS ☐ OUTDOOR ADVERTISING SIGN

8. APPLICATION CERTIFICATION

I hereby certify that there are no outstanding violations, for which all legal appeals have been exhausted nor any outstanding court orders requiring the removal of any sign(s) for which all legal appeals have been exhausted, for erecting and/or maintaining outdoor advertising signs in violation of The Philadelphia Code and that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein I am subject to possible revocation of any licenses issued as a result of my false application, and other such penalties as may be prescribed by law.

*SIGNATURE*_____ *DATE*_____

OFFICE USE ONLY

PREREQUISITES (LIST THOSE CHECKED DURING PROCESSING)

REMARKS:

☐ **APPROVED**

☐ **REFUSED**

REVIWED BY	DATE
AUDIT	NUMBER
COMMENTS	

OUTDOOR ADVERTISING BOND

KNOW ALL MEN BY THESE PRESENTS,

That we _____

as Principal and_____as Surety are jointly and severally held and firmly bound unto The City of Philadelphia, for the use of the parties interested in the sum of **FIVE THOUSAND DOLLARS ($5,000.00)** lawful money of the United States of America, to be paid to the said City of Philadelphia its successors and assigns; for the use of the parties interested, to which payment,well and truly to be made,we do bind ourselves and each of us, our and each of our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Sealed with the_____seal of the

said_____and with the

corporate seal of the said _____
duly attested by the proper officers thereof.

Dated the_____day of_____in the year of Our Lord, two thousand and_____(20).

WHEREAS, the abovementioned Principal desires to construct and maintain an outdoor advertising sign ("Outdoor Advertising Sign") in the City of Philadelphia; and

WHEREAS, the abovementioned Principal desires to enter the securityrequired by Section 9-602(5)(B) of the code of General Ordinances of the City of Philadelphia.

NOW, the condition of the obligation is such that if the above bounded Principal, shall, will and does fully and faithfully comply with, carry out and conform to the terms of Section 9-602 of the Code aforesaid, and all ordinances and laws now in force or that may hereafter be passed relating to Outdoor Advertising Signs in the City of Philadelphia, shall and will indemnify the said City of Philadelphia against any and all loss sustained by the City for the cost of removal or relocation of the Outdoor Advertising Sign and all incidental costs; then this obligation to be null and void, otherwise, to be and remain in full force and virtue. It is further understood and agreed that if the Surety shall so elect, this bond may be canceled by