

# APPLICATION FOR PROPERTY CERTIFICATION STATEMENT

APPLICATION # \_\_\_\_\_

*(Please complete all information below and print clearly)*



**CITY OF PHILADELPHIA**  
**DEPARTMENT OF LICENSES AND INSPECTIONS**  
MUNICIPAL SERVICES BUILDING – CONCOURSE  
1401 JOHN F. KENNEDY BOULEVARD  
PHILADELPHIA, PA 19102  
THIS CERTIFICATE MAY BE OBTAINED ON LINE AT  
[www.phila.gov/LI](http://www.phila.gov/LI)

ADDRESS OF PROPERTY(INCLUDE UNIT NUMBER IF CONDO):

APPLICANT:

COMPANY NAME:

PHONE #

FAX #

PROPERTY OWNER'S NAME:

APPLICANT'S ADDRESS:

E-MAIL:

PROPERTY OWNER'S ADDRESS:

USE OF BUILDING/SPACE (SELECT ONE):

SINGLE FAMILY DWELLING

OTHER (INCLUDING CONDO UNITS)

INSTRUCTIONS:

- A CHECK MADE PAYABLE TO "CITY OF PHILADELPHIA" IN THE AMOUNT OF \$100 MUST ACCOMPANY EACH APPLICATION.
- MAIL TO THE CERTIFICATION UNIT AT THE ADDRESS AT THE TOP OF THIS APPLICATION.

PLEASE NOTE:

THE INFORMATION PROVIDED ON THE CERTIFICATION STATEMENT WILL BE TAKEN FROM THE LATEST RECORDS ON FILE AND MAY NOT ACCURATELY REFLECT CONDITIONS AS THEY CURRENTLY EXIST AT THE PROPERTY.