



LICENSE APPLICATION SIDEWALK CAFE

Follow Instructions listed on Instruction Sheet
For further information call (215) 686-8686

WHEN COMPLETED, MAIL TO:

DEPARTMENT OF LICENSES AND INSPECTIONS
CUSTOMER CARE UNIT, PUBLIC SERVICE CONCOURSE
1401 JOHN F. KENNEDY BOULEVARD
PHILADELPHIA, PA 19102-1687

USE A SINGLE CHECK OR MONEY ORDER FOR ALL FEES,
PAYABLE TO "CITY OF PHILADELPHIA"

| | | | | | | | | | |
|---|--|-----------------------------|--|---|--|--|--|---|--|
| 1. NAME OF LICENSEE | | | | 2. PERSON RESPONSIBLE (IF NOT LICENSEE) | | | | | |
| 2. LOCATION OF LICENSED ACTIVITY | | | | CITY | | STATE | | ZIP CODE | |
| 4. DAYTIME TELEPHONE NUMBER | | 5. EVENING TELEPHONE NUMBER | | 6. FAX NUMBER | | 7. E-MAIL ADDRESS | | | |
| 8. BILLING ADDRESS | | | | CITY | | STATE | | ZIP CODE | |
| | | | | | | | | 9. OWNER <input type="checkbox"/> <input type="checkbox"/> | |
| 10. BUSINESS INCOME AND RECEIPTS TAX NUMBER | | | 11. COMMERCIAL ACTIVITY LICENSE NUMBER | | | 12. DATE ACTIVITY STARTED | | | |
| 13. FOOD PREPARATION NUMBER | | | 14. LIQUOR LICENSE NUMBER | | | 15. SPECIAL ORDINANCE NUMBER | | | |
| 16. DESCRIPTION OF ACTIVITY / BUSINESS | | | WILL CAFE HAVE AN AWNING? | | | ENCLOSED CAFE | | OUTSIDE CENTER CITY? | |
| | | | <input type="checkbox"/> YES <input type="checkbox"/> NO | | | <input type="checkbox"/> YES <input type="checkbox"/> NO | | <input type="checkbox"/> YES <input type="checkbox"/> NO | |

| 17. LICENSE TYPE | LIC. FEE | LIC. CODE | EXPIRATION DATE | LICENSE NUMBER |
|---|-----------|-----------|-----------------|----------------|
| <input type="checkbox"/> SIDEWALK CAFE OPEN | \$ 160.00 | 3123 | JUNE 30 | |

TOTAL FEES.....\$ _____

RECEIPT NUMBER _____

ATTACHMENTS:

☐ LIABILITY INSURANCE ☐ BOND ☐ LIQUOR LICENSE ☐ NOTARIZED OWNER'S CONSENT

18. OWNER, CORPORATION, AND PARTNERSHIP (LIST THREE PRINCIPALS OR PARTNERS)

| NAME OF PRINCIPAL OR PARTNER | TITLE | HOME ADDRESS (INCLUDE CITY, STATE & ZIP; P.O. BOX UNACCEPTABLE) |
|------------------------------|-------|---|
| | | |
| | | |
| | | |

19. APPLICANT CERTIFICATION

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein I am subject to the possible revocation of any licenses issued as a result of my false application and such other penalties as may be prescribed by law.

Applicant's Signature _____ Date _____

PLEASE BE SURE TO
1) READ AND SIGN THE APPLICATION AGREEMENT ON THE FOLLOWING PAGE

2) READ AND COMPLETE THE DEPARTMENT OF STREETS RIGHT-OF-WAY PERMITS UNIT CAFE APPLICATION PACKAGE

20. APPLICATION AGREEMENT FOR SIDEWALK CAFE LICENSE

I agree to remove the sidewalk cafe within thirty (30) days after written notice has been given by the Department of Licenses and Inspections, if the Department determines that the sidewalk cafe is no longer being used as such; or the licensed premises has been temporarily or permanently closed for violation of any City, state or federal law and/or regulation; or the sidewalk cafe is being operated in violation of any ordinance, rule or regulation of the City of Philadelphia; or that the Department of Streets has determined that the sidewalk cafe, due to pedestrian traffic changes, impedes traffic flow or interferes with underground utilities.

I agree upon any notice to remove a sidewalk cafe by the City, the costs of removal and storage of same, if deemed necessary, and costs of restoring the sidewalk to its original condition shall be paid to the City by the licensee within sixty (60) days after written notice or demand to remove was made upon the licensee by the City. Should payment not be forthcoming within the prescribed time, the City, acting through and by the Law Department, shall institute any and all appropriate legal action to ensure payment of any appropriate cost of removal and restoration. Should the licensee not comply with any notice of removal of a sidewalk cafe, and should the sidewalk cafe be removed by the City as stated herein, the licensee shall be entitled to the return of the equipment, furnishings or appurtenances so removed only after payment of all costs due to the City as stated herein, and by requesting the return in writing. The responsibility for removal under the provisions of this section shall be the sole responsibility of the licensee without any obligation or cost assessed against the City.

I agree that all furnishings will remain within the confines of the approved sidewalk cafe area.

I agree to indemnify and hold harmless the City, its officers, employees and agents from and against any and all loss resulting from injury to, or death to persons or damage to property, or any other claims arising out of, resulting from, or in any manner caused by the presence, location, use, operation, installation, maintenance, replacement or removal of such sidewalk cafe, or by the acts or omissions of the employees or agents of the licensee in connection with such cafe. The licensee shall also release the City from any and all claims relating to its sidewalk cafe, including, but not limited to, loss of business and/or value of the sidewalk cafe when it is ordered removed or when street, sidewalk or utility construction occurs.

Applicant's Signature

Date

PREREQUISITES (LIST THOSE CHECKED DURING PROCESSING)

REMARKS:

☐ **APPROVED**

☐ **REFUSED**

REVIEWED BY

DATE

AUDIT

NUMBER

STREETS _____ LAW _____ ART COMMISSION _____ CAL NUMBER _____

OFFICE USE ONLY