



# LICENSE APPLICATION

## VACANT COMMERCIAL PROPERTY

Follow Instructions listed on Instruction Sheet  
For further information call (215) 686-8686

**WHEN COMPLETED, MAIL TO:**

**DEPARTMENT OF LICENSES AND INSPECTIONS**  
CUSTOMER CARE UNIT, PUBLIC SERVICE CONCOURSE  
1401 JOHN F. KENNEDY BOULEVARD  
PHILADELPHIA, PA 19102-1687

USE A SINGLE CHECK OR MONEY ORDER FOR ALL FEES,  
PAYABLE TO "CITY OF PHILADELPHIA"

1. Address of Property City State ZIP Code

2. Name of Owner/Operator (First, Last) City State ZIP Code

3. Owner/Operator's Address (*P.O. box not acceptable*)

4. Philadelphia Business Income and Receipts Tax Number 5. Philadelphia Commercial Activity License Number

6. Owner Telephone Number (include area code) 7. Owner FAX Number (include area code) 8. Owner E-mail Address

9. An owner of a vacant commercial property is required to obtain a license for the vacant property in question. In order to obtain a license, the property owner must post a bond to cover the City's potential cost of correcting code violations or abating unsafe or imminently dangerous conditions. The bond amount required will be determined by the total square footage of the vacant building.

Estimate the total square footage of the vacant building in question and check the appropriate box.

Total building area (excluding basement):

- < 50,000 square feet \$ 50,000 bond required
- 50,000 - 200,000 square feet \$ 100,000 bond required
- > 200,000 square feet \$ 500,00 bond required

10. LICENSE TYPE	LIC. FEE	LIC. CODE	EXPIRATION DATE	LICENSE NUMBER
<input type="checkbox"/> VACANT COMMERCIAL PROPERTY	\$ 150.00	3634	FEBRUARY 28	

**PLEASE BE SURE TO READ AND COMPLETE THE OTHER SIDE OF THIS FORM AND ATTACHED BOND DOCUMENT**

**11. OWNER, CORPORATION AND PARTNERSHIP** (list three principals if corporation). Attach additional sheet with information if necessary.

NAME	TITLE	HOME ADDRESS (INCLUDE CITY, STATE, & ZIP CODE. <b>P.O. BOX NOT ACCEPTABLE</b> )

**12. Owner/Operator Certification**

*I certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statements herein I am subject to the possible revocation of any licenses issued as a result of my false application, and such other penalties as may be prescribed by law.*

Owner / Operator's Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

REMARKS

**APPROVED**

**REFUSED**

REVIEWED BY	ZONING PERMIT NUMBER
DATE	AUDIT

KNOW ALL MEN BY THESE PRESENTS, that \_\_\_\_\_, Principal and Surety, are jointly and severally held and firmly bound to The City of Philadelphia, a corporation and body politic existing under the laws of the Commonwealth of Pennsylvania ("City"), in the sum of \_\_\_\_\_ DOLLARS (\$) lawful money of the United States of America ("Bond Amount"), to be paid to the said City, its successors and assigns; to which payment, well and truly to be made, we do bind ourselves and each of us, our and each of our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

Sealed with the corporate seal of \_\_\_\_\_, and with the corporate seal of the said Surety.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, in the year of Our Lord, Two Thousand and Thirteen (2013).

WHEREAS, Principal has made application to the City's Department of Licenses and Inspections for permission to maintain a vacant commercial structure located at \_\_\_\_\_, \_\_\_\_\_, Philadelphia, Pennsylvania 191\_\_\_\_\_, ("Property"); and

WHEREAS, the Department of Licenses and Inspections is about to issue a license to the said Principal when and after all the requirements and regulations of the Department of Licenses and Inspections have been met by the said Principal; and

WHEREAS, as required pursuant to Section 102.4 of the Philadelphia Property Maintenance Code, Principal is desirous of entering into a bond to secure the City's potential cost of correcting Code violations or abating unsafe or imminently dangerous conditions at the Property as authorized by The Philadelphia Property Maintenance Code 306.6, 307.6, 308.4, or any other provisions of such Code.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, that if the City shall incur any costs of correcting Code violations or abating unsafe or imminently dangerous conditions at the Property as authorized by The Philadelphia Property Maintenance Code 306.6, 307.6, 308.4 or any other provisions of such Code, as may be amended from time to time, then the above bounden Principal and Surety shall be obligated to tender payment to the City in the amount of all such costs incurred by the City and all consequential losses, costs, and expenses incurred by the City as a result of the Code violation(s), except that Surety's payment shall in no event exceed the limit of the Bond Amount.

It is understood that liability hereunder shall not terminate and the City need not release the liability hereunder upon transfer of the Property unless and until a subsequent owner posts a comparable bond or other security.

In addition to the remedies provided herein, the City reserves all its rights and remedies available at law and in equity.

**PRINCIPAL:**

\_\_\_\_\_

BY: \_\_\_\_\_

President/Vice President

**CORPORATE SEAL:**

ATTEST: \_\_\_\_\_

Secretary/Treasurer

**SURETY:**

\_\_\_\_\_

**CORPORATE SEAL:**

BY: \_\_\_\_\_

Attorney-in-Fact\* (*\*Attach Power of Attorney*)